

NATIONAL ADMINISTRATIVE PRIORITIES 2010

(checked by National Agency at eligibility stage)

COMENIUS

In-Service Training Courses

- The letter of acceptance/invitation, together with the C.V are attached with the application form. In the case that the original letter of acceptance/invitation is not available an electronic correspondence is also acceptable
- The course details applied for have been attached even if they form part of the training database
- The application form has been completed in one of the official languages of the European Union
- If the application is drafted in another language other than English, the applicant must submit the original application and translation into English
- The stated costs of the course to be attended are included with the application form

Bi / Multi Lateral and Regio Partnerships

- Only one Comenius School Partnership application per school will be accepted. If an institution submits more than one application, the NA will contact the applicant and ask it to choose which application should be put forward (*only applies for Multilateral Partnerships*)
- Schools with more than 1000 pupils can submit two applications if these deal with different target groups (*only applies for Multilateral Partnerships*)
- If the application is drafted in another language than English, the applicant must submit both the original application and a translation into English
- A maximum of two Maltese schools are eligible in the same partnership. If more than two Maltese schools are involved in the *same partnership, they will all be considered ineligible (only applies for Multilateral Partnerships)*

ERASMUS

No national administrative priorities have been set for Erasmus in 2010.

LEONARDO da VINCI

Mobility (IVT, PLM and VETPRO)

- The proposal complies with the minimum duration according to the action type i.e. IVT and PLM (minimum 2 weeks) and VETPRO (minimum 1 week)
- The applicant organisation applied under the correct action type with respect to the intended beneficiaries. i.e. IVT, PLM, VETPRO

- For non public bodies requesting a grant exceeding 25.000 Euro, a copy of the official accounts for the most recent financial year for which accounts have been closed is added to the application form

Leonardo da Vinci Partnerships

- Only one application for Leonardo da Vinci Partnerships per institution will be accepted. If an institution submits more than one application, the NA will contact the applicant and ask it to choose which application should be put forward
- Organisations with more than 1000 learners can submit 2 applications if these deal with different target groups
- If an application is submitted in a language that is not English, a translation of the application form into English must be submitted
- A maximum of two Maltese organisations are eligible in the same Leonardo da Vinci Partnership. If more than two Maltese organisations are involved in a single partnership, all Maltese partners will be considered ineligible

Transfer of Innovation

- No national administrative priorities have been set for ToI

GRUNDTVIG

In-Service Training

- The letter of acceptance/invitation, together with the C.V are attached with the application form. In the case that the original letter of acceptance/invitation is not available an electronic correspondence is also acceptable
- The course details applied for have been attached even if they form part of the training database
- The application form has been completed in one of the official languages of the European Union
- If the application is drafted in another language other than English, the applicant must submit the original application and translation into English
- The stated costs of the course to be attended are included with the application form

Visits and Exchanges

- The application form has been completed in one of the official languages of the European Union
- If the application is drafted in another language other than English, the applicant must submit the original application and translation into English
- A C.V is also attached with the application form

Learning Partnerships

- In principle, only one application for Grundtvig Learning Partnerships per institution will be accepted. If an institution submits more than one application, the NA will contact the applicant and ask it to choose which application should be put forward
- If an application is submitted in a language that is not English, a translation of the application into English must be submitted
- A maximum of two Maltese organisations are eligible in the same Grundtvig Learning Partnership. If more than two Maltese organisations are involved in a single partnership, all Maltese partners will be considered ineligible

Senior Volunteering Projects

- For non public bodies requesting a grant exceeding 25.000 Euro, a copy of the official accounts for the most recent financial year for which accounts have been closed is added to the application form

Workshops

- For non public bodies requesting a grant exceeding 25.000 Euro, a copy of the official accounts for the most recent financial year for which accounts have been closed is added to the application form

PREPARATORY VISITS (Comenius/Erasmus/Leonardo da Vinci/Grundtvig)

- The C.V. together with other relevant documentation are attached with the application form

N.B.

Actions that are not listed above were not assigned additional National Administrative Priorities for 2010